

Action Plans  
2005 Board Retreat Priorities  
August 2005

Attachment # 30

**Priority Issue # 1**

**Project Title: Economic Development**

Department Head: Vincent Long  
Project Leader: Ben Pingree

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"> <li>Maintain focus on recruitment and expansion of small businesses and job creation.</li> </ul>	Coordinate task with the Economic Development Council (EDC) by using existing programs such as the Enterprise Zone and Targeted Business Pilot Program.	Ben Pingree	September 2005	<b>Ongoing.</b> FY 04/05 contract with EDC includes performance objectives for small business recruitment and expansion.
<ul style="list-style-type: none"> <li>Work with EDC and Chamber of Commerce toward attracting new businesses, creating new jobs and protecting state workers in Leon County.</li> </ul>	<ul style="list-style-type: none"> <li>- Evaluate the progress of the EDC in attracting new businesses to Leon County, in accordance with their FY 04/05 "performance-based" contract.</li> <li>- oppose legislation during the 2005 session that would reduce state employees.</li> </ul>	Ben Pingree	September 2005	<b>Ongoing.</b> FY 04/05 contract with EDC includes performance objectives for business development and job creation. Workshop on Economic Dev. scheduled for September 13, 2005.
<ul style="list-style-type: none"> <li>Coordinate the acquisition and further development of state buildings to enhance private sector development</li> </ul>	Work with the EDC, City, State DMS, and Legislative Delegation toward the acquisition and positive redevelopment of targeted downtown buildings.	Vincent Long/ Ben Pingree	May 2005	<b>Done.</b> End of session report to be presented at August 30, 2005 meeting. <b>Ongoing.</b> Discussions with community partners have begun and will also look for legislative opportunities during 2005 regular legislative session.

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Project Leader: Ben Pingree

<b>Task</b>	<b>Activity</b>	<b>Assigned To</b>	<b>Estimated Completion Date</b>	<b>Status</b>
<ul style="list-style-type: none"><li>Recommend Improvements to connection from Airport to I-10 and Downtown</li></ul>	<ul style="list-style-type: none"><li>- Review findings of the Airport Gateway Corridor Advisory Committee.</li><li>- Continue to work with Blueprint 2000 toward the corridor's development.</li><li>- Continue lobbying efforts for state &amp; federal funding for Capital Circle NW/SW.</li></ul>	Ben Pingree	July 2005	<b>Ongoing.</b> Report from Committee expected as an agenda item for September 13, 2005 meeting.
<ul style="list-style-type: none"><li>Work with EDC, Innovation Park and other community partners toward development of a business incubator.</li></ul>	<ul style="list-style-type: none"><li>- Investigate opportunities to create a viable business incubator within Leon County</li></ul>	Ben Pingree	February 2005	<b>Ongoing.</b> Workshop on Economic Development issues to be held on August 30, 2005. Workshop on Innovation Park to be held on September 20, 2005.

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**Project Title: Leon County Jail Issues**

**Priority Issue # 2**

Department Head: Vincent Long

Project Leader: Andrea Simpson/Ken Morris

Task	Activity	Assigned To	Estimated Completion Date	Status
Evaluate jail population as well as alternative sentencing programs currently in place <ul style="list-style-type: none"> <li>• Detention Review and Mental Health Coordinators</li> <li>• Electronic and GPS Monitoring</li> <li>• Drug Court</li> <li>• Sheriff's Work Camp</li> <li>• Enhanced Probation</li> <li>• Vocational Training</li> </ul>	Jail Population Workshop with Sheriff - PSCC Annual Report	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. Reported at the May 24 and also August 30, 2005 Jail Issues workshops.
Evaluate Jail's Medical Services Contract with Prison Health Services	Meetings with Jail Administrative Staff and review of contract - Report during Jail Population Workshop with Sheriff	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. August 30, 2005 Agenda Item.
Evaluate Jail's Mental Health services/protocols	Meetings with Jail Administrative Staff and Mental Health Coordinator - Report during Jail Population Workshop with Sheriff	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. August 30, 2005 Agenda Item.

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**Project Title: Leon County Jail Issues**

**Priority Issue # 2**  
Department Head: Vincent Long

Project Leader: Andrea Simpson/Ken Morris

Task	Activity	Assigned To	Estimated Completion Date	Status
Evaluate Jail's Staffing Levels	Meetings with Jail Administrative Staff and Human Resources - Report during Jail Population Workshop with Sheriff	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. Reported at the May 24 and August 30, 2005 Jail Issues workshops.
Evaluate Recent Jail Deaths	Meetings with Jail Administrative Staff, review of investigative reports - Report during Jail Population Workshop with Sheriff	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. Reported at the May 24 and August 30, 2005 Jail Issues workshops.
Review 1999 Study by Dina Rose	Update Board on progress made on recommendations of report during Jail Population Workshop	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. Reported at the May 24 and August 30, 2005 Jail Issues workshops.
Determine whether Alcoholics Anonymous and Narcotics Anonymous Program are available to inmates	Meeting with Jail Administrative Staff; update to Board during Jail Population Workshop	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. Reported at the May 24 and August 30, 2005 Jail Issues workshops.
Review of Jail Farm Work Programs	Update the Board on other Farm Programs in the Country	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. Reported at the May 24 and August 30, 2005 Jail Issues workshops.

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## Priority Issue # 2

Project Title:

Leon County Jail Issues

Department Head: Vincent Long

Project Leader: Andrea Simpson/Ken Morris

Task	Activity	Assigned To	Estimated Completion Date	Status
Update on Crime Rates, broken down by geographic locations within Leon County	Gathering of data from LCSO and TPD, update to Board during Jail Population Workshop	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. Reported at the May 24 and August 30, 2005 Jail Issues workshops.
Review of TPD's arrest procedures and Weed and Seed Program	Gathering of data from TPD	Andrea Simpson/Ken Morris	May 24, 2005	Ongoing. Reported at the May 24 and August 30, 2005 Jail Issues workshops.

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## Project Title:

Improve Health Care Insurance – Address Accessibility, Affordability, and Cost Competition.

Priority Issue # 3

Department Head: Vincent Long

Project Leader: Joe Sharp

Task	Activity	Assigned To	Estimated Completion Date	Status
Explore level of interest in consolidated group Employee Health Benefit Plan between Leon County, School Board and City of Tallahassee	Letter from Chairman to School Superintendent and Mayor	Lillian Bennett	January 2005  April 2005	Done. Letter sent to City and School Board in Jan 2005.  Staff is currently holding discussions with City and School Board staff regarding healthcare. Update to the Board on August 30, 2005.
Explore Self – Insurance model	Develop RFP and Timeline for consideration of Self-Insurance model	Joe Sharp	July 2005	Ongoing. The Board did not wish to pursue an RFP for self-insurance this year. However, Mercer, the County's Health Care Consultant will review and analyze the potential for establishing a self-insured health care program for Leon County Employees. Update to the Board on August 30, 2005.

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**Priority Issue # 3**  
**Project Title: Improve Health Care Insurance – Address Accessibility, Affordability, and Cost Competition.**  
Department Head: Vincent Long  
Project Leader: Joe Sharp

Task	Activity	Assigned To	Estimated Completion Date	Status
Review of employee health insurance alternatives	Board Workshop	Lillian Bennett	February 2005	Ongoing. Board Workshop held on February 22, 2005. Board approved issuance of an RFP for County employee health care services and approved the selection of a healthcare consultant under state contract to review county health plan, RFP's and make recommendations on improvement. Update to the Board on August 30, 2005.
Address Community Health Care Insurance Issues – (Affordability, Access, Cost, Competition)	<ul style="list-style-type: none"> <li>Establish Health Care Improvement Citizen Work Group - BOCC Agenda Item</li> <li>Develop Scope of Service for RFP for Consultancy services</li> </ul>	Joe Sharp	April 2005	Done. Agenda Item for April 26 BOCC meeting completed. Decision made that Citizen Committee not required.
Develop agenda item and RFP Affordability, Access, Cost Competition study		Joe Sharp	May 2005	Done. Agenda Item and RFP for Study developed. Decision made that study was not required.

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**Priority Issue # 4**

**Project Title: Water Quality/Total Maximum Daily Load Standards**

Department Head: Tony Park  
 Project Leader: Theresa Heiker

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"> <li>Develop a program to measure the amount of pollutants entering water bodies and implement new regulations to comply with and enforce federal and state standards.</li> </ul>	<ul style="list-style-type: none"> <li>Place flow monitoring and water quality sampling stations at major inflow points to waters listed as "impaired" by EPA and DEP</li> <li>Calibrate "rainfall to stormwater runoff" models using updated GIS (LIDAR) information</li> <li>Calculate pollutant loadings from runoff to determine goals for stormwater retrofit</li> <li>Establish stormwater criteria appropriate for each water body based on the sampling and modelling results, and adopt as "special development zones" by ordinance.</li> </ul>	<ul style="list-style-type: none"> <li>Theresa Heiker</li> <li>Theresa Heiker</li> <li>Theresa Heiker</li> <li>John Kraynak</li> </ul>	<ul style="list-style-type: none"> <li>December 2004</li> <li>December 2005</li> <li>June 2006</li> <li>June 2006</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing.</li> <li>Sampling program in under contract with Wilson Miller.</li> <li>Ongoing.</li> <li>Ongoing.</li> <li>Ongoing.</li> </ul>



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Priority Issue # 4 (Continued)		Project Title: Water Quality/Total Maximum Daily Load Standards		
Department Head: Tony Park				
Project Leader: Theresa Heiker				
Task	Activity	Assigned To	Estimated Completion Date	Status
• Determine financial impact and resources required to meet water quality and TMDL standards	• Develop alternative projects to meet stormwater retrofit goals and associated construction costs	• Theresa Heiker	• December 2006	Ongoing.
	• Determine in-lake restoration needed to meet water quality standards	• Theresa Heiker	• December 2006	Ongoing.
	• Develop costs associated with expanded construction inspection and stormwater facility maintenance	• Theresa Heiker/John Kraynak	• December 2006	Ongoing.

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Priority Issue # 5		Project Title: <u>Joint Dispatch/Emergency Operations Center</u>		
Department Head: Parwez Alam Project Leader: Benjamin Pingree/ Richard Smith				
Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"> <li>Pursue the establishment of a Joint Leon County/City of Tallahassee Law Enforcement Dispatch and Emergency Operations Center</li> </ul>	LCSO Commissions RCC Consultants, Inc to study feasibility of Joint Dispatch/EOC in Leon County and City of Tallahassee	LCSO –Sheriff Larry Campbell/ Richard Smith	March 2005	<p>Done. Staff from LCSO and COT/TPD continued a series of meetings with the objective of revising the Scope of Work (SOW) with RCC. On March 30, 2004 RCC provided a proposal to the work group with a cost of \$193,493 for the revised SOW. On April 30, 2004, LCSO staff met with the COT project team leader to discuss this proposal. COT expressed concern that the proposal did not meet the City's requirements. LCSO staff had concerns that the proposal exceeded necessary requirements for a feasibility study, was beyond the anticipated costs, and at the COT/TPD's insistence, did not include a joint Emergency Operations Center (EOC). It was determined that in light of the anticipated costs, that to proceed with this project the Board of County Commissioners, and City Commission would have to approve a separate Request for Proposal and provide additional funding.</p> <p>In May 2004, LCSO determined to proceed with the original contract with RCC for this project. Report was submitted to the Board during a March 22, 2005 workshop.</p>

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Priority Issue # 5		Project Title: <u>Joint Dispatch/Emergency Operations Center</u>		
Department Head: Parvez Alam Project Leader: Ben Pingree/ Richard Smith				
Task	Activity	Assigned To	Estimated Completion Date	Status
	Schedule Joint City/County Workshop to discuss proposed action plan of work group and provide directions on implementation of Joint Dispatch/ECO	Benjamin Pingree	February 2005	<b>Ongoing.</b> Commissioners DePuy and Lightsey appointed to negotiate this issue and will report back to the respective Commissions in fall 2005.

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Priority Issue # 6

Department Head: Vincent Long/ Tony Park/Gary Johnson  
Project Leader: Vincent Long

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"><li>Explore amending the Leon County Charter address countywide storm water issues.</li></ul>	Follow the direction of the Commission Liaison or the Board.	Gary Johnson/Tony Park	Ongoing	<b>Done.</b> At the February 10, 2004 BCC meeting, Commissioner Thaeall was designated as the Commission Liaison. Staff will address any areas upon receiving direction from the Commission Liaison or the Board. See below.
	Draft proposed ordinance(s)	Vince Long/County Atty.	Spring 2006	
	Prepare agenda items / public hearings on ordinance(s) and for BCC authorization to propose charter amendments by ordinance for Nov. 2006 ballot.	Vince Long/County Atty.	June 2005	
	Draft charter amendment(s) (if approved by BCC) Submit to Supervisor of Elections Office	Vince Long/County Atty. Vince Long Vince Long	Concurrent to above By statutory deadline By statutory deadline	
<b>Done.</b> This issue has been addressed, pursuant to Chairman Thaeall, by the adoption of the Watershed Protection Agreement by the City and the County.				

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**Project Title: Protection of North Florida Water Resources**

Department Head: Vincent Long/Gary Johnson  
 Project Leader: Ben Pingree/John Kraynak

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"> <li>Conduct workshop early on in 2004 to discuss this issue.</li> </ul>	Conduct workshop with Wakulla County Commission	Gary Johnson/John Kraynak	December 4, 2003	<p><b>Done.</b> Workshop was conducted on December 4, 2003 entitled "Leon County/Wakulla County Commissions Joint Workshop on Water Quality and Wakulla County Comprehensive Plan Amendment (N.G. Wade Development) Issues." Workshop Ratified on February 25, 2004.</p>
<ul style="list-style-type: none"> <li>Pursue feasibility of Implementing a Joint Leon County/Wakulla County Water Bottling Facility</li> </ul>	Prepare an agenda item.	Gary Johnson/John Kraynak	Ongoing.	<p><b>Ongoing.</b> Staff will prepare an agenda item to request an RFP to hire a consultant to evaluate the feasibility to have a Water Bottling Facility between Leon County and Wakulla County. This agenda item will be apart of the Permit Process Improvement Workshop scheduled for November 22, 2005 with the BOCC.</p>

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Priority Issue # 7 (Continued)		Project Title: Protection of North Florida Water Resources		
Department Head: Vincent Long/Gary Johnson				
Project Leader: Ben Pingree/John Kraynak				
Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"><li>• Monitor efforts to amend Florida's Water Resource Policy that allows for regional water transfers.</li></ul>	<ul style="list-style-type: none"><li>• Adopt resolution opposing changes to the state's Water Resource Policy.</li><li>• Monitor legislation changing this policy.</li></ul>	Ben Pingree	October 14, 2003  August 2005	<b>Done.</b> Resolution adopted on October 14, 2003.  <b>Done.</b> Final Report on 2004 Legislative session presented on August 30, 2005.

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**Priority Issue # 8**

**Project Title: Southside Women's Health Center**

Department Head: Vincent Long  
Project Leader: Joe Sharp

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"> <li>Request evaluation by Primary Health Care Council of the need for a Women's Health Services at Bond Community Health Clinic.</li> </ul>	Acquaint Primary Healthcare Implementation Advisory Board (PHAB) Chair with project.	Joe Sharp	February 27, 2004	<b>Done.</b> Chair is considering appointment of Women's Clinic Study Subcommittee at next meeting of Primary Healthcare Implementation Advisory Board. PHAB Subcommittee not appointed per Lillian Bennett in May 2004.
<ul style="list-style-type: none"> <li>Develop Scope of Service for Needs Assessment of Women's Health Services RFP</li> </ul>	Work with various parties to develop Scope of Service portion of RFP	Kandy Hill, J. R. Richards, Dr. Temple Robinson, Art Cooper and Joe Sharp	March 1-April 30	<b>Done.</b> March through April 30, 2004
<ul style="list-style-type: none"> <li>Site Reviews to Syracuse and Memphis Women's Care Organization.</li> </ul>	Develop Matrix for review and evaluation of sites visited and preparation of report.	Review Team: Commissioner Proctor, Lillian Bennett, J. R. Richards, Dr. Temple Robinson, Dr. Jeffers and Joe Sharp	Site visit: March 7 through 13 Site Visit Report: March 30	<b>Done.</b> March 7 - 13, 2004 Site Visit Report completed March 30, 2004
<ul style="list-style-type: none"> <li>Develop Scope of Service</li> </ul>	With data from site visits, develop and review Scope of Service for evaluation of Women's Health Services at Bond.	Scope of Services	April 30 - May 30	<b>Done.</b> Completed May 30, 2004

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**Priority Issue # 8 (continued)**

**Project Title: Southside Women's Health Center**

Department Head: Vincent Long  
 Project Leader: Joe Sharp

<b>Task</b>	<b>Activity</b>	<b>Assigned To</b>	<b>Estimated Completion Date</b>	<b>Status</b>
Agenda Item for BOCC for RFP evaluation of Women's Health Services	Develop RFP for evaluation of need for Women's Health Services	Joe Sharp	May 30	Done. May 30, 2004
BOCC Approval of RFP	Agenda Item	Joe Sharp	June 8	Done. June 8, 2004
Issue RFP	Distribute RFP	Keith Roberts	June 12	Done. June 8, 2004
RFP Evaluation Committee	Develop Evaluation Committee	Joe Sharp	June 9	Done. June 15, 2004
Select RFP Respondent	Evaluate respondents to RFP	Joe Sharp	July 13	Done. July 19, 2004
Board Approval	Agenda Item for Board Approval	Joe Sharp	July 27	Done. July 27, 2004
Women's Health Services (WHS) Evaluation Contract	Contract Award to MGT of America, Inc.	Joe Sharp	July 28	Done. July 28, 2004
Letter to Commence WHS Evaluation Study and establish estimated Delivery Date	MGT of America, Inc. Dr. Fred Seamon, WHS Study Director Target Delivery Date of November 30, 2004 Established	Joe Sharp	July 30	Done. July 30, 2004
Conduct Needs Assessment	Oversee Performance of RFP: Periodic Meetings and/or telephone contacts	Joe Sharp	November 30, 2004	Done. January 7, 2005



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**Priority Issue # 8 (continued)**

**Project Title: Southside Women's Health Center**

Department Head: Vincent Long  
Project Leader: Joe Sharp

Task	Activity	Assigned To	Estimated Completion Date	Status
Delivery of Final Report to Board of County Commissioners and Primary Healthcare Implementation Advisory Committee Members	MGT of American, Inc.	Dr. Fred Seamon, MGT Delivery to BOCC and PHAB Members by Staff	January 7, 2005	Done. MGT Evaluation of the need for Women's Health Services at Bond delivered to BOCC and Primary Healthcare Advisory Board Members.
Presentation of MGT Report to Primary Healthcare Implementation Advisory Board	Presentation of MGT Report to Primary Healthcare Implementation Advisory Board	Dr. Fred Seamon	January 13, 2005	Done. PHAB created Sub-Committee to "cost out" the Comprehensive Model
Negotiate and contract with MGT Contract to Cost Out Comprehensive Model	Contract and Cost out Healthcare Model	Dr. Fred Seamon Joe Sharp	February 2005	Done. Comprehensive Model with cost projections presented to PHAB March 1, 2005
PHAB invitation to Bond to present budgeted proposal	Assist Bond with preparations for proposal	Joe Sharp	March 23, 2005	Done. Bond will make proposal to BOCC during April 12, 2005 Workshop.
Women's Health Services Workshop	Preparation of Workshop Materials	Joe Sharp Vince Long	April 7, 2005	Done. Workshop held on April 12, 2005. Motion passed to reduce MSTU Millage to .12 for FY 05/06 and PHAB Board to make recommendation on \$1,000,000.

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**Priority Issue # 8 (continued)**

**Project Title: Southside Women's Health Center**

Department Head: Vincent Long  
 Project Leader: Joe Sharp

Task	Activity	Assigned To	Estimated Completion Date	
PHAB Board Meeting to review, analyze and provide BOCC recommendation on \$1,000,000	Oversee preparation of PHAB Recommendations to BOCC	Joe Sharp	May 12, 2005	Done. The PHAB requested the CareNet Consortium to make a recommendation.
PHAB requested CareNet to make recommendation on \$1,000,000	CareNet Consortium Meeting to determine recommendation	Joe Sharp	July 14, 2005	Done. CareNet presented three options for consideration by PHAB.
CareNet Presentation of three Options to PHAB	CareNet respond to PHAB Questions	Joe Sharp	August 11, 2005	
Presentation of CareNet responses to PHAB and PHAB Vote	PHAB Action on 3 Options	Joe Sharp	August 11, 2005	
Develop BOCC Agenda item with PHAB Recommendation on \$1 Million	Write Agenda item for August 30, 2005 Agenda	Joe Sharp	August 16, 2005	

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**Project Title: Enhancement of Community and Teen Centers**

Department Head: Tony Park/ Kim Dressel

Project Leader: Director of Parks & Recreation/Tom Branley

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"> <li>Pursue purchase or extension of lease with Leon County School Board for the Ft. Braden Community Center</li> </ul>	Preparation of a proposed agenda for a joint meeting between the Board, City Commission and School Board. The Planning Department is coordinating this joint meeting.	Management Services	December 2005	<p>Ongoing. The joint meeting occurred on June 29, 2004. Since the meeting staff has met with School Board staff to discuss the purchase or extension of the lease for the Ft. Braden Community Center. Follow up correspondence was sent on December 13, 2004 by the County Administrator to the Superintendent that exercises our option to extend the lease until March, 2008 to allow this matter to be resolved. The Superintendent has expressed a desire to address all foreseeable facilities issues with the County in a comprehensive manner, rather than dealing with them separately.</p>

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**Priority Issue # 9 (Continued) Project Title: Enhancement of Community and Teen Centers**

Department Head: Tony Park/ Kim Dressel

Project Leader: Director of Parks & Recreation/Tom Brantley

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"> <li>Explore the use of school facilities for after hour youth programs.</li> </ul>	<ul style="list-style-type: none"> <li>Review current usage agreements</li> <li>Contact Ricky Bell, Leon County Schools Extracurricular Activities Coordinator, to discuss existing programs and merging of new programs.</li> <li>Inventory current school activities</li> </ul>	Parks & Recreation	March 2004 December 2005	Completed. Ongoing.
	<ul style="list-style-type: none"> <li>Determine feasibility of offering after school programs through County or School Board</li> <li>Prepare report to Board outlining opportunities and constraints for expanded after school youth programming</li> </ul>		December 2005 December 2005	Ongoing. Pending.

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**Priority Issue # 9 (Continued) Project Title: Enhancement of Community and Teen Centers**

Department Head: Tony Park/ Kim Dressel  
Project Leader: Director of Parks & Recreation/Tom Brantley

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"> <li>Evaluate the feasibility of an after school dinner program for low income youth.</li> </ul>	<ul style="list-style-type: none"> <li>Contact elementary and middle schools to assess current programs</li> <li>Inventory current after school programs</li> <li>Determine willingness of schools to participate in after school dinner programs</li> <li>Assess facility needs</li> <li>Assess statutory requirements for food service providers &amp; staff</li> <li>Investigate possible funding sources ( federal and state grants)</li> <li>Prepare budget proposal and final report for submittal to the Board</li> </ul>	Parks & Recreation	December 2005	<p><b>Ongoing.</b></p> <p>During the Joint City/County/School Board workshop on June 29, 2004, it was suggested that the City's federal lobbyist could explore grant opportunities for partnerships with local government branches for an after school dinner program for certain areas of the community.</p>

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Priority Issue # 10

Project Title: Alternative Funding Options for 90 East (Mahan Drive) to I-10Department Head: Tony Park  
Project Leader: Tony Park

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"><li>Submit Project Fact Sheets for Federal Discretionary Program Solicitation</li></ul>	Prepare Fact Sheet and Submit to Mr. Bryant Paulk, FDOT, District 3	Sally Dowlen	December 31, 2003	Submitted December 31, 2003  Re-submitted on December 9, 2004 for the 2004 application cycle  Re-submitted again for the 2005 application cycle.
<ul style="list-style-type: none"><li>Fact Sheets Forwarded to FHWA by January 15, 2004</li></ul>	FDOT Central Office Review and Forwarding to FHWA by 1/15/04	FDOT	January 15, 2004	Submitted January 15, 2004
<ul style="list-style-type: none"><li>Await Notice of Eligibility for Funding from FHWA &amp; FDOT</li></ul>	Call FDOT to See When FHWA Might Determine Eligibility	Sally Dowlen	March 1, 2004	Staff is still waiting on a response from FDOT on the Dec. 2003 and 2004 applications.
<ul style="list-style-type: none"><li>If Eligibility is Granted to Leon County</li></ul>	Prepare Additional Activity Steps in Accordance With the FHWA Requirements and Deadlines	Sally Dowlen	Pending	Pending
<ul style="list-style-type: none"><li>Submit Additional Steps to County Administration</li></ul>	Amend Action Plan to Include Additional Steps	Sally Dowlen	Pending	Pending

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**Priority Issue # 10 (Continued) Project Title: Alternative Funding Options for 90 East (Mahan Drive) to I-10**

Department Head: Tony Park  
Project Leader: Tony Park

Task	Activity	Assigned To	Estimated Completion Date	Status
<ul style="list-style-type: none"> <li>Complete Formal Application</li> </ul>	Complete all Information Necessary as Outlined by the FHWA	Sally Dowlen	Pending	Pending
<ul style="list-style-type: none"> <li>Submit Formal Application</li> </ul>	Submit Prior to or On FHWA Deadline	Sally Dowlen	Pending	Pending
<ul style="list-style-type: none"> <li>Other Alternative Sources of Funding</li> </ul>	Grant Submittals Private Participation	Sally Dowlen	Pending	Ongoing

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<b>Priority Issue #11</b>		<b>Project Title: Southern Strategy</b>		
Department Head: Vincent Long Project Leader: Wayne Tedder				
<b>Task:</b>	<b>Activity:</b>	<b>Assigned To:</b>	<b>Estimated Completion Date:</b>	<b>Status:</b>
Involve the private sector in further developing the Southern Strategy to address housing, schools and transportation.	Providence Neighborhood Plan	John Baker	Plan is completed.	<b>Ongoing.</b> Implementation of this Plan is ongoing. Five new single family homes were constructed in the neighborhood in 2004. There are plans to buy additional lots for building affordable housing. \$7.2 M was allocated by City under the Neighborhood Infrastructure Enhancement Program to rebuild the roadways in neighborhood. Entrance signs for the neighborhood will be erected in October 2005 as a part of the neighborhood annual fun day activities. These activities have sparked a significant amount of private investment in the neighborhood as evidence by the renovation of existing multi-family properties, the demolition of abandoned homes and the construction of new single family homes.



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Priority Issue #11 (Continued)		Project Title: Southern Strategy		
Department Head: Vincent Long Project Leader: Wayne Tedder				
Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
	Apalachee Ridge Neighborhood Plan	John Baker	Plan is completed.	<b>Ongoing.</b> Implementation of Plan is ongoing. Sidewalks and traffic calming devices have been completed. Jack McLean Neighborhood Center was opened in November 2004 and provides a host of recreational opportunities for neighborhood residents. Construction of the Tartary Drive stormwater pond began in 2004 and is scheduled to be completed late 2005. Widening of Orange Avenue has commenced and is scheduled to be completed in 2007.
	South Monroe Sector Plan	Darrin Taylor	Plan is completed.	<b>Ongoing.</b> Implementation of Plan is ongoing. The City Public Works Department has planted vegetation at the South Monroe Railroad Bridge. Staff is currently working on the design work for the railroad and the design guidebook.

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Priority Issue #11 (Continued)		Project Title: Southern Strategy		
Department Head: Vincent Long Project Leader: Wayne Tedder				
Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
	Oak Ridge Sector Plan	Dan Lucas/ Jean Gregory	September 2005	Ongoing. Final recommendations reviewed by the Planning Commission in July 2005. Final report and recommendations to be presented to the BCC in September 2005.
	Fairgrounds study	Andrea Simpson/ Wayne Tedder	September 2005	Ongoing. Consultant's work is complete. Staff is in the process of working with Fairgrounds Board to establish parameters for site relocation. Additionally, staff is working to develop an RFP for the potential sale of the property.

Action Plan Update  
2005 Board Retreat Priorities  
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**Priority Issue #11 (Continued)**

**Project Title: Southern Strategy**

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Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
	Capital Cascades Sector Plan	Kristen Andersen/ James Johansen	August 2005	<b>Ongoing.</b> This project is currently underway. The draft Sector Plan is scheduled for completion in May 2005. The plan will be sent to the Planning Commission in July of 2005, the Blueprint CAC in July of 2005, the County Commission in August of 2005 and the City Commission in August of 2005.
	SSA Economic Development Plan	Edward Young/ Dan Lucas/ Russell Snyder	<b>Completed.</b>	<b>Completed.</b>
	State of the Southern Strategy Update	Wayne Tedder/Dan Lucas	<b>Completed.</b>	<b>Completed.</b> Staff completed their update and distributed a copy to the BCC on January 25, 2005 and the City on January 26, 2005.

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Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
Conduct workshop on Southern Strategy to discuss these issues.	Conduct workshop on Southern Strategy	Wayne Tedder/Dan Lucas	Workshop was completed.	Completed. A status report on the Southern Strategy Initiatives was submitted to the Board on April 20, 2004.  Staff completed the "State of the Southern Strategy Update" and distributed a copy to the Board on January 26, 2005.

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	Lake Bradford Sector Plan	Darrin Taylor/ Steve Hodges	Plan was completed and approved in February 2005.	<b>Completed.</b> Implementation of the Plan has begun. Leon County Public Works is moving forward with improvements to Lakeview Drive. Planning staff is pursuing the purchase of environmentally sensitive areas.
	W. Pensacola Street Sector Plan	Darrin Taylor	December 2005	<b>Ongoing.</b> The first community meeting was held in March of 2005. The 2 <sup>nd</sup> meeting was held on April 6 <sup>th</sup> . The 3 <sup>rd</sup> third community workshop will be held on 8/15/05. The 4 <sup>th</sup> community workshop will be held on 9/1/05. The Sector Plan will be presented to the County Commission before the end of the year.

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**Priority Issue #11 (Continued)**

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<b>Task:</b>	<b>Activity:</b>	<b>Assigned To:</b>	<b>Estimated Completion Date:</b>	<b>Status:</b>
	Joint Meeting between Leon County School Board, Board of County Commissioners and City Commission.	Jean Gregory/ Dan Lucas	October 2005	<b>Completed.</b> In accordance with the Interlocal Agreement, the second joint annual meeting was conducted on June 2, 2005. Based on discussion at the June meeting, another joint meeting is being scheduled for October 19, 2005.
Explore the impact FSU and FAMU Master Plans will have on Southside neighborhoods.	Monitor the development of FSU Master Plan.	Darin Taylor	<b>Completed.</b>	<b>Completed.</b> The City Commission voted unanimously on 6/8/05 to approve the FSU Development Agreement.
	Monitor the development of FAMU Master Plan.	Darin Taylor	August 2006	On 11/2/04, FAMU requested an extension of their Campus Development Agreement to December 31, 2005. FAMU has recently started working on their 2005 Master Plan and anticipates completion within 12 months (August 2006). Staff will continue to monitor impacts to the Bond Community as well as the Lake Bradford Area communities.